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KYOCERA Cloud Connect Installation Guide

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Table of Contents

Chapter 1 Product overview

Documentation..... 1-1
Conventions..... 1-1
System requirements..... 1-2

Chapter 2 Installing the application

Chapter 3 Accessing and configuring the application

Registering root certificates..... 3-2
Getting the latest root certificates..... 3-3

1 Product overview

KYOCERA Cloud Connect is a licensed Hybrid Platform for Advanced Solutions (HyPAS) application that is installed and accessed from the operation panel of a HyPAS-enabled printer. With this application, you can link one or more accounts of select cloud services and do any of the following:

- Print files currently stored in your account
- Scan and upload files to your account

The following cloud service is supported:

- OneDrive for Business

Documentation

This guide helps you install KYOCERA Cloud Connect on a supported printer.

This guide is intended for system administrators.

For more information about using the different features of the application, see *KYOCERA Cloud Connect User Guide*.

Conventions

The following conventions may be used in this guide:

- **Bold text** is used for menu items, buttons, and providing emphasis where needed.
- Screen, text box, and drop-down menu titles are spelled and punctuated exactly as they are displayed on the screen.
- *Italics* are used for document titles.
- Text or commands that a user enters are displayed as text in a different font or in a text box as shown in these examples:

  1. On the command line, enter `net stop program`.
  2. Create a batch file that includes these commands:

  ```
  net stop program gbak -rep -user PROGRAMLOG.FBK
  ```

- Icons are used to draw your attention to certain pieces of information. Examples:

  This indicates information that is useful to know.

  This indicates important information that you should know, including such things as data loss if the procedure is not done properly.

System requirements

Refer to the *Release Notes* or *ReadMe* that accompany this product.

2 Installing the application

To ensure proper setup and to prevent the printer from malfunctioning, installation of the application must be done by a qualified service personnel or system administrator.

Before you begin, make sure that:

- Your HyPAS-enabled printer:
  - Has sufficient storage for installing the application. For some printers, you can install an optional hard disk, SSD, or SD card.
  - Is turned on and connected to the internet. If applicable, make sure that your printer proxy settings are correct.
- You have administrator access to your printer.
- The correct application package (*.pkg) is stored in the root directory of an empty USB drive.
- You have a valid license key.

Menus and options may vary depending on your printer.

1. Insert the USB drive containing the application package into the USB port of your printer.
2. In the printer operation panel, go to **Home** > **System Menu** > **Add/Delete Application**.
3. In Application, select **Add/Delete Application**.
   If necessary, enter your administrator credentials.
4. Select **Add**.
5. Select the correct application package, then select **Install** > **Yes**.
   After the installation finishes, the application is listed on the screen, ready for activation.
6. Select the application from the list, then select **Activate**.
7. Enter a valid license key, then select **Official** > **Start**.
8. After the activation finishes, go to **Home**.
   You are now ready to configure and use the application.

If a newer version is available, you may update the application that is installed in your printer. Follow the same steps in installing the application except for activation.

3 Accessing and configuring the application

The application can be accessed from the home screen of your printer operation panel.

- If the application is not available in the home screen, go to your printer system settings then make sure that the application is listed and activated.
- The features in this application require internet access. Before using the application, if applicable, make sure that your printer proxy settings are correct.

1. From the printer operation panel, select **KYOCERA Cloud Connect**.
   If this is your first time to open the application or if you just updated the application, read and accept the terms of service.
2. Select **Settings**, then select any of the following:

   You must have administrator access on your printer.

Menu	Description
Proxy Settings If this is your first time to open the application, this menu displays automatically.	Review your printer proxy information. If your network proxy requires a username and password, enter the credentials. To modify your printer proxy information, from the printer operation panel, go to your network or communication settings. Menus and buttons may vary depending on your printer. If required, enter your administrator credentials.
Application Settings	Select either of the following to set sign-in controls: **Display "Stay signed in"** Allow users to retain the cloud service account in the application for use at a later time. **Allow PIN login** Allow users to set a security PIN to sign in to a specific cloud service account.
Terms of Service	Read the software license agreement.

To manage settings remotely, access HyPAS Device Online by entering `https://123.123.123.123:8083/`, where 123.123.123.123 is the IP address of your printer with KYOCERA Cloud Connect installed.

In the application home screen, you can access the following supported cloud service:

- OneDrive for Business

In any part of KYOCERA Cloud Connect, you can select any of the following:

Home

Return to the application home screen.

Logout

Log out of the current user account and return to the cloud service login page. This action deletes any **Stay signed in** session and PIN information that are associated with the current user account.

Exit

Quit the application and return to the home screen of your printer operation panel.

Registering root certificates

After installation, KYOCERA Cloud Connect may not be able to access the supported cloud service because of outdated or missing root certificates.

Review or register the correct root certificate for your cloud service.

1. From a web browser, access HyPAS Device Online by entering `https://123.123.123.123:8083/`, where 123.123.123.123 is the IP address of your printer with KYOCERA Cloud Connect installed.

   You must have administrator privileges to access and modify items in HyPAS Device Online.

   - Make sure that you are accessing HyPAS Device Online in the same network as your printer.
   - If a website security certificate problem is displayed in your browser, select the option to continue to the website.

2. Log in using your administrator credentials.
3. Go to **Security** > **Certificate** > **Server Certificate**, then make sure that your cloud service root certificates are listed in Certificate Manager.

You can select any certificate in the list to view the details including validity period.

If the list is empty, or if a certificate exceeds its validity period, then manually register the correct root certificate:

a) Get a copy of your cloud service root certificate. For more information, see *Getting the latest root certificates*.

b) In HyPAS Device Online, select **Import**, then browse to the location of the root certificate files.

c) Select the correct root certificate, then select **Import**.

d) After the import finishes, log out of HyPAS Device Online.

e) Turn off then restart your printer.

f) After your printer restarts, repeat the steps to access HyPAS Device Online and verify that your cloud service root certificates are listed in Certificate Manager.

Getting the latest root certificates

You can import the root certificates that came with the latest version of the KYOCERA Cloud Connect installer package. These root certificates may not be the latest versions issued by your cloud service provider. To get the latest root certificates, do the following:

- Options may vary depending on your web browser.
- For more information about root certificate management specific to your organization, contact your system administrator.

1. In a web browser, go to the website of your cloud service provider.
   This action lets the cloud service provider issue the appropriate root certificates.
2. In the address bar, select the secure site information icon beside the URL.
3. Select the connection secure option.
4. Select the show certificate or more information option.
   Take note of the root certificate item.

Cloud service	Root certificate name or issuer
OneDrive for Business	DigiCert Global Root G2

5. Depending on your web browser, do either of the following:

Option	Steps
Using the certificate export wizard	**a.** In **Certificate** > **Details**, select the copy-to-file option. **b.** Follow the instructions on your screen. Make sure to: • Select the DER encoding option. • Specify and take note of the file name and export location.
Using the web browser settings	**a.** In your web browser, go to the browser settings. **b.** In the settings search bar, type `Certificate`, then select the certificate option. **c.** Browse to and select the correct root certificate item. **d.** Select the export option. Make sure to: • Select the DER encoding option. • Specify and take note of the file name and export location.

You can import the latest root certificates to KYOCERA Cloud Connect using HyPAS Device Online. For more information, see *Registering root certificates*.

For the Kyocera contact in your region, see Sales Sites sections here.
https://www.kyoceradocumentsolutions.com/company/directory.html

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